

Annex 3 - Schedule of fees

Scale of Fees of the
Association of Stuttgart Student Residences e.V. ("VSSW")

The following fees apply in principle and across the board to all residential buildings, all tenants and all contracts.

1. In the event of late payment of rent or other claims arising from the tenancy, at least the following fees will be due:

• 1st reminder	free of charge
• 2nd reminder	5.00 Euro
• 3rd reminder	10.00 Euro
• Termination without notice	10.00 Euro
	plus interest on arrears

2. A flat administrative fee of 30.00 Euro will be charged without further proof:
 - If an additional arrival or departure of an employee becomes necessary due to a failure to keep an appointment on the part of the tenant.
 - Repeated warnings issued due to a breach of the house rules
 - Exercise by the tenant of the special right of termination due to a lack of residential entitlement in the case of contracts already concluded
 - Loss of a letterbox key or desk key

3. A flat administrative fee of 50.00 Euros will be charged without further proof:
 - Removals or the expense and administrative costs incurred as a result of the removal.
 - Unregistered or unauthorised subletting by the tenant
 - Extra deployments of the security service caused by the behaviour of the tenant(s) or their guests

4. An administration fee of 80,00 Euro will be charged without further proof:
 - Loss of a room key

Should the lump sum not be sufficient to cover the costs of the measures, the amount in excess will be charged to the tenant(s).

5. If, due to a lack of cleanliness of the common rooms in a shared flat or corridor community, special cleaning by an external company or our caretakers is necessary, the costs incurred will be charged to the responsible persons in accordance with the cleaning plans. If costs are incurred for room cleaning or renovation after moving out, these must be borne by the tenant. The following is an overview of the respective lump sum:

• Cleaning of a room (after moving out)	60,00 Euro
• Cleaning of common rooms	50,00 Euro
• Painting of a room	175,00 Euro

If the lump sum is not sufficient to cover the costs of cleaning, the tenant/responsible person will be charged for the amount in excess of this.

6. In case of improper waste disposal/separation from/to the rooms/rooms in the shared flats or corridor communities, the person responsible according to the cleaning plan/the tenant will be charged a fee of 40.00 euros without special proof.

Should the lump sum not be sufficient to cover the costs of cleaning, the amount in excess of this will be charged to the person responsible.

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